

<p style="text-align: center;"><b>STRAIT REGIONAL SCHOOL BOARD</b> <i>Excellence in Lifelong Learning</i></p> <p style="text-align: center;"><b><i>PROCEDURES</i></b></p>	<p style="text-align: center;"><b>Human Resources Management PRO V-B-6(NEW)</b></p>
	<p style="text-align: center;"><b>Employees - General</b> School Board Accountability</p>
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### School Board Accountability Procedures

A systematic approach must be followed when reporting accountability concerns by following the disclosure process identified below.

1. Address the situation directly with the person involved where possible. This is always the first course of action and may resolve the situation.
2. If the Step 1 does not resolve the issue or is not appropriate in the circumstances, the issue should be raised with the most immediate supervisor.
3. If the issue is still not resolved after Step 2 or it is not appropriate to discuss it with the supervisor, the issue should be raised with the Superintendent of Schools. At this point, the issues must be in written form and signed.
4. If the issue is still not resolved after Step 3 or it is not appropriate to discuss it with the Superintendent of Schools, the issue should be addressed to the Finance/Audit Committee, in written form and signed.
5. If none of the previous steps resolves the issue, it should be directed to the Department of Education through the Regional Education Officer, in written form and signed.

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