

<p style="text-align: center;">STRAIT REGIONAL SCHOOL BOARD <i>Excellence in Lifelong Learning</i></p> <p style="text-align: center;"><i>POLICIES AND GUIDELINES</i></p>	<p style="text-align: center;">EDUCATION VI-C-6</p>
	<p style="text-align: center;">The School Community W EBSITE P R I V A C Y</p>
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STRAIT REGIONAL SCHOOL BOARD (SRSB) W EBSITE P R I V A C Y

POLICY STATEMENT

The Strait Regional School Board supports communication between the Board, its staff, its schools and communities by providing effective participation in its web site (www.strait.ednet.ns.ca).

The Strait Regional School Board maintains its website in an effort to provide visitors to the site with up-to-date information about its schools, programs, services, and operations. Further, the School Board is committed to protecting the privacy of those who visit the website.

In the implementation of this policy, the Strait Regional School Board will adhere to relevant legislation, including but not limited to, the *Education Act and Regulations Under the Act* (Consolidated August 2006), the *Freedom of Information and Protection of Privacy (FOIPOP) Act*, Board Policy VI-C-4, Non-Student Use of Communications Technology and supporting procedures, PRO VI-C-4, Board Policy III-B-3, Network Access and Use, other relevant Board and provincial policies, and collective agreements.

DEFINITIONS

Server Logs

Web server logs are lists of all requests made to the server, including some identifying information about the requestor such as Internet protocol address.

Web Server

A computer that provides World Wide Web services on the Internet or an Intranet. It will have an Internet protocol address (e.g., 198.34.21.65) and usually a domain name (e.g. www.strait.ednet.ns.ca). It includes the hardware, operating system, web server software, communications protocols and the web site content (web pages). It will have software that can manage and deliver documents and it may be able to operate additional software that can provide such functions as databases searches or commercial transactions.

Website

A site (location) on the World Wide Web usually operating 24 hours a day and 7 days a week.

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GUIDELINES

1. When you visit the SRSB site, you do so anonymously unless online forms or database applications (such as, Ask the School Board, Employment Applications or SRISD) are accessed. Personal information such as your name, telephone number or e-mail address, is only obtained where it is voluntarily submitted.
2. The Strait Regional School Board will only collect personal information as permitted by law and in cases where the user voluntarily provides such information.
3. Personal information obtained throughout the SRSB web site or other means, including server log information, will only be shared with a third party in accordance with FOIPOP legislation or as required by law.
4. Personal information shall be protected to the extent reasonably possible by security safeguards appropriate to the sensitivity of the information.
5. The Strait Regional School Board will not use, disclose or retain personal information for purposes other than those for which it is collected, except with an individual's consent or as required by law.
6. The Strait Regional School Board shall maintain personal information collected via the website in the most complete, accurate and up-to-date manner possible, given the nature of the information and the purposes for which it was collected.
7. The Strait Regional School Board assumes no responsibility or liability for the content of external web sites accessible via 'links' from the SRSB website.
8. The Strait Regional School Board may collect and use information about website visits, including webserver log information, for statistical purposes. This information will be compiled, used and retained in a format which does not identify individuals.

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