

	TRANSPORTATION	IX-B-4
<p style="text-align: center;">STRAIT REGIONAL SCHOOL BOARD <i>Excellence in Lifelong Learning</i></p> <p style="text-align: center;"><i>POLICIES AND GUIDELINES</i></p>	General Services	
	MECHANICAL FAILURE OF SCHOOL BUS	
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MECHANICAL FAILURE OF SCHOOL BUS

POLICY STATEMENT

The Strait Regional School Board acknowledges that, no matter how diligently the system for maintaining a safe and efficient bus fleet is monitored by those responsible for mechanical upkeep, breakdowns will occur. When this happens, everything possible will be done to ensure that students are safe and that their educational program will not be unnecessarily disrupted.

GUIDELINES

1. In the event of a mechanical failure of a school bus prior to a scheduled bus run, the bus driver will contact transportation dispatch and identify the nature of the problem and location of the school bus. The dispatcher will contact a Fleet Maintenance Supervisor who will, depending on the nature of the problem:
 - instruct the driver to pick up a spare bus at a designated location and continue the run; or
 - dispatch a mechanic to immediately repair the bus; or
 - dispatch a mechanic with a spare bus to be used on the scheduled run and repair or have the bus with mechanical problems towed to the garage.

2. In the event of a mechanical failure of a school bus which occurs during a scheduled bus run:
 - the driver will park the bus, to the best of his/her ability, in a safe location off the road and contact transportation dispatch through the two-way radio system; and
 - the dispatcher will contact drivers on the two-way radio system who may be able to assist in taking students to their destination by adding to their existing run; or
 - the dispatcher will send a mechanic with a replacement bus to the location to enable the driver to continue the run.

3. Transportation dispatch will notify local radio stations, through the electronic school bus cancellation notification system and by telephone, to give notice to parents/guardians and the affected schools if a delay in pick up or drop off is required.

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4. A bus run which is cancelled due to mechanical failure in the morning will not be cancelled in the afternoon unless under exceptional circumstances.

5. Global Positioning System (GPS) technology will be utilized to help diagnose mechanical problems, identify the exact location of the bus and determine which other buses are in the area to assist with the pickup of students.