

## Additional Information

- Parent/guardians who choose to drive their children to school when bus transportation has been cancelled in the morning are responsible to arrange transportation home in the afternoon.
- Cancellation of morning bus service also means cancellation of afternoon bus service.
- When classes are cancelled at a school, all afternoon and evening activities at the school site are also cancelled.

## Regional Centre Staff

- Teaching staff and school administrators are not required to report to school when classes are cancelled.
- When there is a partial or complete system shut-down, all employees who work in the affected areas will not be required to report to work.
- Employees who regularly work in Regional Offices are required to report to work except in cases where such locations are closed due to inclement weather. If there is a delay in the opening of regional offices, the start time for support staff will be posted on the cancellation page of the Regional Centre website.
- Regional and school-based support staff who find that they are unable to report to their workplace due to localized inclement weather or road conditions must contact their immediate supervisor and/or school principal as early in the day as possible.

## How to Stay Informed



[www.srce.ca](http://www.srce.ca)



@SRCE\_NS



Listen to radio stations



Stay Informed

Subscribe to receive class cancellation and bus route notices via email and/or text at:

[www.srce.ca](http://www.srce.ca)

## Contact Information

Transportation Department	902-747-3645 8:00 a.m. to 4:30 p.m.
Operations Centre Dispatch	902-747-3642 6:30 a.m. to 4:30 p.m.

## Emergency Telephone Number

**902-747-3642**

6:30 a.m. to 4:30 p.m.



Strait

Regional Centre for Education

© 2019 Strait Regional Centre for Education

## Class Cancellations Due to Weather and/or Road Conditions A Quick Reference Guide



### Strait Regional Centre for Education

304 Pitt Street, Unit 2  
Port Hawkesbury, NS B9A 2T9  
902-625-2191/1-800-650-4448  
902-625-2281 (fax)  
[srce@srce.ca](mailto:srce@srce.ca) / [www.srce.ca](http://www.srce.ca)  
Twitter @SRCE\_NS

## The Decision-Making Process

The safety of students and staff is the primary consideration in the decision to cancel classes or bus routes.

The decision is made by the Regional Executive Director of Education after review of all available information provided by the Director of Operations. It is a decision that is taken very seriously and is made following discussion and consultation with:

- The Regional Centre's Transportation Manager;
- The staff of the Nova Scotia Department of Transportation and Infrastructure Renewal;
- Weather forecasting services including Environment Canada, WOOD Weather Information System, and The Weather Network;
- Provincial highway cameras; and
- Individual school bus drivers.

Decisions to cancel classes or bus service are made, to the degree possible, prior to **6:30 a.m.**



Parents/Guardians will exercise their discretion when deciding if weather or road conditions are appropriate for the safe conveyance of their children. For more information, please refer to the detailed School Cancellation Procedures Due to Extreme Weather Conditions located in the Document Depot of the website at [www.srce.ca](http://www.srce.ca).

## Phases of Cancellations

The Strait Regional Centre for Education has established detailed procedures in regards to school cancellations. The decision-making process will follow Policy IX-B-1, Cancellation of School Bus Service Due to Weather or Road Conditions, and the Regional Centre's School Cancellation Procedures as noted below:

### PHASE I

#### **Cancellation of a Bus Run or Runs**

If it is determined that driving conditions are unsafe on a specific road or roads due to high winds and/or road obstructions, a bus run or runs may be cancelled. An electronic notification will be sent to radio stations and posted on the Regional Centre web site. The announcement will indicate the bus run or runs that are cancelled.

### PHASE II

#### **Cancellation of Bus Service on Unpaved Roads**

If it is determined that driving conditions are unsafe for travel on unpaved roads, an electronic notification will be sent to radio stations and posted on the Regional Centre web site. The announcement will indicate that individual bus runs, busses serving a county or all busses will be traveling on paved roads only.

### PHASE III

#### **Cancellation of Classes due to Inclement Weather**

If it is determined that driving conditions are too dangerous on roads for the safe transportation of students, an electronic notification will be sent to radio stations and posted on the Regional Centre web site. The announcements will indicate "classes are cancelled at the following schools".

## Phases of Cancellations

### PHASE IV

#### **Delayed Opening of Schools**

On days where conditions are such that it is not safe to open a school or schools at the regularly scheduled time, however, it is predicted that conditions will improve, a "two (2)-hour delayed opening may be announced". Delayed openings may be considered when an extreme weather event has concluded but snow clearing or other operations require additional time. It may also be considered when physical plant or utility (power, water) issues are being addressed but additional time is needed to prepare the facility for opening. An electronic notification will be sent to radio stations and posted on the Regional Centre website.

### PHASE V

#### **Early Dismissal: Predicted and Deteriorating Weather/Road Conditions During the Day**

Predicted extreme weather and deteriorating conditions shall be monitored by the Operations Department. Announcements for early dismissals, based on predicted extreme weather, may be made in the early morning or during the day, but normally no later than 12:00 p.m. except in emergency situations. An electronic notification will be sent to radio stations and posted on the Regional Centre web site.

### PHASE VI

#### **Partial or Complete System Shutdown/Schools and Buildings Closed**

If it is determined that travel is unsafe for students and employees alike, an electronic notification will be sent to radio stations and posted on the Regional Centre web site. The announcement for a complete system shutdown shall indicate "system shutdown—all schools and buildings are closed".