

<p style="text-align: center;">STRAIT REGIONAL SCHOOL BOARD <i>Excellence in Lifelong Learning</i></p> <p style="text-align: center;">POLICIES AND GUIDELINES</p>	<p style="text-align: center;">THE SCHOOL COMMUNITY</p>	<p style="text-align: right;">VI-A-4</p>
	<p style="text-align: center;">Use of School Facilities SECURITY</p>	
	<p>Adopted:</p>	<p style="text-align: right;">05/07/97</p>
<p>Reviewed:</p>		
<p>Page</p>	<p style="text-align: right;">1 of 2</p>	

COMMUNITY USE OF SCHOOL FACILITIES

Security

POLICY STATEMENT

The *Education Act* states that a school board shall *manage, maintain, repair and keep safe all real and personal property owned, leased or used by the board.*

Accordingly, the following guidelines for access to and use of school facilities in the Strait Region are designed to protect and maintain school property.

GUIDELINES

1. **Keys**: Schools shall be opened and closed by a member of school board administration, a member of janitorial staff, or some other responsible person as approved by the school principal or the Coordinator of Operations.

2. **Damages**: Users of school facilities will be held responsible for any breakage or damage that occurs to the building, grounds, equipment or furnishings as a result of their use of the facilities. Users will be responsible for the safe keeping of all consumables that they may have access to while using school or board property.

3. **Loss**: The Board will not be responsible for any loss of or damage to personal or organizational property that occurs during non-school use.

4. **Health, safety and building codes**: Users of school facilities shall comply with all applicable health and safety regulations, local ordinances, Fire Marshal and National Building Code regulations.

5. **No smoking**: The Strait Regional School Board is a smoke-free environment.

6. **Time limits**: Users of school facilities will comply with the hours stated on the approved permit.

7. **Restrictions on use**: Users of school facilities will be provided access to washrooms and common area privileges as is determined to be

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appropriate to the approved use. The Board may restrict access to certain parts of the facility.

8. Consumables: The granting of a permit for the use of a school facility **does not** imply permission to use equipment that is not attached to the building or that is not expressly included in the use agreement.

9. Specialty areas: Persons or groups using specialty areas (e.g. computers, technological, industrial arts, home economics equipment) will provide evidence to the school principal that the user has sufficient technical expertise to ensure the safe operation and care of the equipment. The principal may develop guidelines to facilitate adequate care and control of specialty areas.