

<p style="text-align: center;">STRAIT REGIONAL SCHOOL BOARD <i>Excellence in Lifelong Learning</i></p> <p style="text-align: center;"><i>POLICIES AND GUIDELINES</i></p>	<p style="text-align: right;">THE SCHOOL COMMUNITY VI-D-1</p>
	<p style="text-align: center;">Community and Business Partnerships EVALUATION CRITERIA FOR PROJECT PROPOSALS</p>
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EVALUATION CRITERIA FOR PROJECT PROPOSALS

NOTE: This policy applies to proposals for school improvement plans, including unsolicited proposals. While many of the principles are relevant, it is not intended for evaluating capital construction projects.

POLICY STATEMENT

The Strait Regional School Board believes that creative partnerships among the Board, the schools, the community and business interests provide opportunities for all participants to attain their common educational, social and economic objectives. The Board therefore encourages the development of projects that will make a measurable, positive contribution to the school community.

All projects will be evaluated in relation to:

- ☑ the Board's mission statement, beliefs, and vision for program delivery;
- ☑ the principles of *adequacy, equity, responsiveness and accountability*;
- ☑ the requirements of the Public School Program and Atlantic Provinces Education Foundation initiatives;
- ☑ compatibility with the values and vision of the school community;
- ☑ potential for sustainability within existing funding rules; and compatibility with requirements of funding agencies that may be involved.

Projects being implemented under this policy require approval of the Strait Regional School Board.

GUIDELINES

1. **Project origins:** Proposals for projects may originate with:

- 1.1 the Strait Regional School Board;
- 1.2 school advisory councils;

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- 1.3 community development organizations;
- 1.4 organizations dedicated to cultural and artistic initiatives;
- 1.5 municipal councils or agencies thereof (e.g. recreation departments);
- 1.6 other governmental agencies;
- 1.7 the business community;
- 1.8 individuals.

2. Required elements of project proposals: All project proposals shall include,

- 2.1 description of problem to be addressed or vision to be realized;
- 2.2 a statement of rationale and expected benefits to the school community;
- 2.3 identification of project sponsor and contact names/addresses;
- 2.4 an outline of required and available resources (financial, human, technological);
- 2.5 anticipated time frame for implementation;
- 2.6 such other information as the nature of the project requires.

3. Project development and evaluation procedures: The Strait Regional School Board's **Development Department** is responsible for developing procedures, forms, training and communications strategies that will,

- 3.1 assist originating parties in understanding the kinds of information that proposals should include so that a fair and objective evaluation may take place; and
- 3.2 assure that projects will be evaluated in a fair, consistent and objective manner.

4. Responsibility for project evaluations: Under the leadership of the Director of Development, project evaluation will be a collaborative process. Depending on the nature of the project, evaluation teams may include,

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4.1 SRSB region-based employees as identified by the Director of Development;

4.2 representatives of school-based administration and staff;

4.3 representatives of the school advisory council;

4.4 representatives of external funding agencies.

5. **Reports to Board:** The Director of Development is responsible for preparing recommendations for project implementation for the Strait Regional School Board.